

CORPORATE: QUALIFICATION CHECKLIST

Use this form if implementing ZNW at ALL offices and manufacturing sites owned by the company.

Contact Information

This Qualification Checklist aims to create a simple way for facilities to demonstrate their work in pursuing zero net waste and therefore qualifying for recognition in the program. The documentation requested should be consistent with the records you are creating to track progress on your efforts. None of these documents should need to be created for the sole purpose of qualification, therefore reducing the onus of program qualification.

Company			
List All Facility/Office Locations (attach if needed)			
By (Signature):	Date Submitted:		
Name:			
Title:			
Address:			
Phone:			
Email:			

1.	Materials Characterization	
	Have you conducted an analysis of your landfill-bound (If "no", you cannot qualify for starting the program)	trash? Yes No
	Did you capture a baseline recovery rate? Yes (This is not a requirement of program qualification)] No
	If yes, what was your calculated recovery rate:	(in percentage)
	Facility Location	Calculated Recovery Rate
	Required documentation: Waste composition analysi (see "Waste Sort Worksheet" on page 27)	s for each facility and office
	Recovery Goals	
	What is your stated recovery goal/target?	
	What is your stated corporate-wide reduction goal (i.e., overall "waste" material generation)?	, do you have a goal for reducin

What systems have you put into place to achieve that goal at all of your facilities and office locations?		
What data are you collect	ing to measure success?	
Please identify the materi	als that you are diverting from the landfill.	
Are any material streams	being sent for energy recovery?	
(If yes, list the material(s) before energy recovery)	and what mechanical recycling options were explored	
Material Stream	Mechanical Recycling Options Explored	

Please identify the streams	of material which you will still be sending to landfill:
•	•
Facility/Office Location	Material Streams Being Landfilled
l	
Employee Education	
	ee training on all diversion opportunities? Yes No
lave you completed employe	ee training on all diversion opportunities?

ZNW PROGRAM MANAGER:

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